

TOWN OF RHINEBECK PERMIT # _____
BUILDING PERMIT APPLICATION

Residential ___ Commercial ___ Farm/Rural ___ Other ___

Applicant _____ TAX GRID # _____

Location _____

Owner of Land/Building _____

Address of Owner _____ Phone _____

I/We hereby make an application for a permit to: erect () convert () use ()

_____ according to the specifications herewith submitted. All provisions of the Zoning Ordinance of the Town of Rhinebeck and the New York State Uniform Fire Prevention & Building Code shall be complied with in connection with this operation whether specified herein or not.

Architect _____ Builder _____

Address _____ Address _____

Phone # _____ Phone # _____

LOT: Area _____ sq. ft. Frontage _____ ft. Depth _____ ft.
Distance of structure to side lot lines (1) _____ ft. (2) _____ ft.
Distance of structure to front lot line _____ ft. ; rear lot line _____ ft.

Size of structure: front _____ ft; rear _____ ft; right side _____ ft; left side _____ ft.
Number of stories _____ Highest point of roof _____ feet

Sq ft of structure _____ ; Sq ft of basement _____ ; Sq. ft. finished basement _____ ;

Being constructed _____ ; Number of rooms _____ ; # Bedrooms _____ ;
Full # Bathrooms _____ ; 1/2 Baths _____ # Fireplaces _____
Garage; Attached () Detached () Number of cars _____

Estimated Cost \$ _____ Estimated date of completion _____

CONSTRUCTION DATA

Type of construction _____

Foundation: Block () Poured () PreCast ()
Basement; Full () Partial () Crawl Space () Slab ()

Exterior Walls _____ Rafters _____ Roof Covering _____
Floors: Basement _____ First _____ Second _____
Interior Walls _____

Heating Type & Fuel _____
Air conditioning Type _____ Domestic Hot Water Fuel _____

Additional Applicant Comments: _____

Agency comments and/or restrictions: _____

Applicants are responsible to schedule appointments for inspections.

A request must be submitted for a Certificate of Occupancy for the structure described in this application, upon completion thereof and in compliance herewith. This document also serves as permission for any authorized agent of the Town of Rhinebeck, NY, to enter upon said premises for the purpose of inspection of the construction applied for.

Signature of Applicant _____ Date _____

Date Received _____ Fee Paid \$ _____

OFFICE USE	ZONING DISTRICT _____
BOHA: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Driveway Permit: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Workmans' Comp. Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Open Violations: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
NYS WET LAND Yes <input type="checkbox"/> No <input type="checkbox"/> # _____	FLOOD ZONE Yes <input type="checkbox"/> No <input type="checkbox"/> FIRM MAP # _____

Authorized Agency Signature & Title _____

Date Permit Issued _____

THIS APPLICATION MUST BE ACCOMPANIED BY AN ACCURATE SITE PLAN

Time limits. Building permits shall become invalid unless the authorized work is commenced within one year following the date of issuance. Building permits shall expire one year after the date of issuance. For good cause, the Code Enforcement Officer may allow up to two extensions for periods not to exceed six calendar months each. A building permit which has become invalid or which has expired pursuant to this subsection may be renewed upon application by the permit holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.

**Town of Rhinebeck
Application Certification and Authorization**

**CERTIFICATION OF APPLICANT for
Town Board, Planning Board, Zoning Board of Appeals and Building Department**

Application Name: _____ Application/Appeal No. _____

State of New York)
)
County of _____)

I hereby depose and say that all of the statements and factual information in the attached application, and in any other documents submitted in connection with this application, are true and accurate. I understand and agree that the submission of false or inaccurate information to this Board/Department may result in the denial of my application or in the revocation of permits or approvals. I understand that this statement is made under oath.

Applicant signature: _____

Applicant name (printed): _____

Applicant address: _____

Sworn to before me this ____ day
of _____, 20__.

Notary Public

AFFIDAVIT OF OWNER

(Please complete and sign if the person appearing before the Board/Department is not the Owner. This includes, but is not limited to, any consultants for Owner, contract vendees, lessees etc.)

State of New York)
)
County of _____)

I hereby depose and say that I reside at _____ in the County of _____, State of _____. I am the owner in fee of the property which is the subject of this application which is located at the address commonly known as _____ and which bears the following tax grid identification number(s): _____. I hereby authorize _____ to appear before this Board/Department on my behalf and I state under oath that the statements and information to be provided on my behalf by that person are accurate and true.

Owner signature: _____

Owner name (printed): _____

Sworn to before me this ____ day
of _____, 20__.

Notary Public



TOWN of RHINEBECK

80 East Market Street, Rhinebeck, NY 12572
Phone: (845) 876-6296 Fax: (845) 876-5885

Instructions for Building Permit Applications

1. Building Permit Application completed, signed and dated.
2. Certification of Applicant form, completed, signed and dated.
3. Site Plan boundary setbacks for proposed construction.
4. Dutchess County Board of Health Approval - SAN 34, if applicable.
5. Driveway permit for new lots.
6. Workers' Compensation, Disability and Liability insurance naming the Town of Rhinebeck as additionally insured.
7. Energy Conservation Code documentation.
8. Two sets of construction drawings and specifications which define the scope of proposed work; prepared, signed and stamped by a New York State registered architect or licensed professional engineer for all projects where so required by the Education Law.
9. Building Permits shall expire after one year from date of issuance. For good cause, the Code Enforcement officer may allow up to two extensions for a period not to exceed 6 calendar months each. A building permit which has become invalid or which has expired may be renewed upon application by the permit holder.
10. A building permit will become invalid if authorized work is not commenced within one year from date of issuance.