

Sign Permit # _____
Fee \$ _____

Town of Rhinebeck

Application for Sign Permit

In accordance with Article V(C) of the Town of Rhinebeck Zoning Law, I hereby apply for a permit to install the following sign(s) and provide the following information related to my request:

APPLICATION DATA:

Applicant's Name _____ Owner's Name _____
Address of Location _____ Owner's Phone # _____
Applicant's Phone # _____ Contractor _____
New sign? _____ Sign alteration? _____

If applicant is not the property owner, written permission of property owner is required.

PROPOSED TYPE OF SIGN(S):

ALL PERMENANT SIGNS REQUIRE A SCALED DRAWING OR PHOTOGRAPH SHOWING TYPE OF SIGN, DESIGN, SHAPE, SIZE AND MATERIALS

___ Wall, attached to building ___ Wall, painted on building ___ Window
___ Projecting, attached to building ___ Awning

Require a full written description, and/or diagram, of placement on awning, window, wall or building; size of awning, total window area of principle facade of building, projection from building; relation to adjacent signs and lighting.

___ Free-standing ___ Monument

Require a full written description, and/or diagram, of placement: orientation, buildings, driveways, property lines, other signs, walls, fences. Description of any landscaping, if applicable, including planter(s), type of vegetation, planting and maintenance schedule.

Other Type Sign(explain) _____

ALL SIGNS:

Illuminated? ___ Yes ___ No If illuminated, external? ___ Yes ___ No
If illuminated: Type of illumination _____
Lighting color _____ wattage _____

(over)

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EXISTING SIGN(S) ON PREMISES:

Yes No

If yes, provide complete inventory of all signs present. Indicate if signs are property of applicant's or user/owner of premises including sign type, size and text.

Total square footage of all signs on property: _____ square feet.

The applicant hereby understands that the above data will be reviewed by the Town of Rhinebeck Zoning Administrator, who will then refer the approved application to the Town of Rhinebeck, NY, Planning Board for it's review and approval in accordance with Article V (C) of the Town of Rhinebeck Zoning Laws.

Applicant's Signature: _____

Date: _____

=====
Zoned District _____ Tax Grid # _____

Date received by ZA _____ Date determined complete by ZA _____

Date referred to Planning Board _____ Date of Planning Board Action _____

Approved Disapproved *Approved with modifications*

Denied for following reason(s) _____

Sign Permit issued for approved application on (Date): _____

5. Permit Procedures.

Any person desiring to procure a permit for a sign shall file with the Zoning and Planning Office an application form, copies of which are available from said Office, accompanied by an application fee, payable to the Town of Rhinebeck, in accordance with the current fee schedule.

The application shall contain:

- a. Name, address, and telephone number of applicant and property owner.
- b. Location of the building, structure or land upon which the sign now exists or is to be erected and the location on the property where the sign is to be erected.
- c. For permanent signs, a scaled drawing of the sign showing:
 - i. Type of sign, shape, size, and materials.
 - ii. Graphic design or style, including pictorial matter, logos, letters, materials and colors.
 - iii. The method of illumination, if any, including type of lamp and wattage, the position of lighting or other extraneous devices as required by Article V, Section V of the Zoning Law.
 - iv. Landscaping, if required, including types of vegetation, location of plantings, and planting and maintenance schedule.
- d. If a new permanent sign is to be erected, or an existing permanent sign is to be altered in size or elevation, a plan, drawn to scale, shall be submitted showing the following:
 - i. If a freestanding sign, a full description of the placement of the proposed sign, specifying its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - ii. If an awning, window, wall, or projecting sign, a full description of the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, total window area of the principal façade of the building, projection from the building, if relevant; and the proposed sign's position in relation to adjacent signs and lighting fixtures.
- e. For all signs, if the applicant is not the owner of the property on which the sign is to be located, either written permission from the property owner to place the sign on the property or a copy of a contract or lease showing that the applicants has care, custody and control of the property on which the sign is to be located. In any case, all off-premise signs are prohibited.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO	YES
			<input type="checkbox"/>	<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO	YES
			<input type="checkbox"/>	<input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____		acres		
b. Total acreage to be physically disturbed? _____		acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____		acres		
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

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