

**APPLICATION FOR SPECIAL USE PERMIT  
(EXCEPT CONVENTIONAL SUBDIVISION DEVELOPMENT)**

Town of Rhinebeck  
80 East Market St.  
Rhinebeck, NY 12572

Planning Board Clerk (845) 876-7207 Ext. 24 / [planning@rhinebeckny.gov](mailto:planning@rhinebeckny.gov)

Zoning Administrator (845) 876-7207 Ext. 20 / [zoningadminsitator@rhinebeckny.gov](mailto:zoningadminsitator@rhinebeckny.gov)

**Applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\*\*If a corporation, identify principal officer and title:

\_\_\_\_\_

**Project Representative**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Site**

Owner of Project Site (if not Applicant) \_\_\_\_\_

\_\_\_\_\_

Project Site Address: \_\_\_\_\_

Tax Map Parcel Number: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Overlay District(s), if any \_\_\_\_\_

Located within or less, than 500 feet from  
a Certified Agricultural District \_\_\_\_\_yes \_\_\_\_\_no

Located within Local Waterfront Revitalization Area \_\_\_\_\_yes \_\_\_\_\_no

Located within or adjacent to National Historic District  
or individually listed historic property \_\_\_\_\_yes \_\_\_\_\_no

Located within 500 feet of State or County highway  
or either Town or Village boundary \_\_\_\_\_yes \_\_\_\_\_no

Located within or within 100 feet of a Town, State or  
Federal regulated wetland \_\_\_\_\_yes \_\_\_\_\_no

**Special Use Permit(s) Requested (check and complete, as appropriate)**

\_\_\_\_\_ For authorization of \_\_\_\_\_  
in accordance with Zoning Law Article III, District Schedule of Use Regulations  
and the Additional Specific Standards for Certain Uses stated in Article VI,  
Section \_\_\_\_\_

\_\_\_\_\_ For authorization of \_\_\_\_\_  
In accordance with Zoning Law Article V, Supplementary Regulations,  
Section \_\_\_\_\_, \_\_\_\_\_

and, if applicable,

\_\_\_\_\_ For additional authorization of \_\_\_\_\_  
in accordance with Zoning Law Article, Supplementary Regulations, Section \_\_\_\_\_

**Use of Land and Buildings**

Current Use of Premises:

\_\_\_\_\_

Proposed Use of Premises and Summary of Proposed Building, Occupancy and/or Site  
Improvements by Type and Square Footage:

\_\_\_\_\_

\_\_\_\_\_

**Other Applications**

Has a related Application for Site Plan Approval or Application for Subdivision Plat Approval,  
as applicable, been submitted to the Town Planning Board?

\_\_\_\_\_ yes \_\_\_\_\_ no If yes, date of submission: \_\_\_\_\_

**Required Attachments** (check those that are attached and/or being submitted, if applicable)

\_\_\_\_\_ List of County, State or Federal Permits or Approvals required for the Proposed Use including a copy of each permit or approval that has been issued.

\_\_\_\_\_ If a related Application for Site Plan Review and Approval or Application for Subdivision Plat Approval have been submitted to the Planning Board, Preliminary Site Plans, Building Plans and Elevations as listed below:

Title: \_\_\_\_\_

Preparer: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Narrative Discussing Conformance of the proposed use with General Standards for Special Permit Uses [see Zoning Law Article VI(c) and, if applicable, Additional Specific Standards for Certain Uses]

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The undersigned having been notified of the Zoning Compliance Determination from the Town of Rhinebeck's ZEO/ZA and having been advised of the requirement for Site Plan Review and Approval and having conducted a Pre-Submission Conference with the Planning Consultant, Planning Board Chair and Vice Chair, hereby requests approval of the above-identified Site Plan by The Rhinebeck Town Planning Board in accordance with Section 274-a of the Town Law and Article VII of the Zoning Law of The Town of Rhinebeck.

The undersigned acknowledges that the Planning Board will consider this Application at a Regular Meeting, as established by the Planning Board's annual calendar and determine whether this Application is adequate for processing under the Town Zoning Law and the NYS Environmental Quality Review Act. It is understood that if the Planning Board determines the Application adequate for processing, time frames set forth within the Town Zoning Law and/or SEQRA Implementing Regulations will take effect.

The undersigned further understands that in order to be considered as an agenda item at a Regular Meeting, the Application and all requirements must be received by the Planning Board Clerk and forwarded to the ZEO/ZA not less than twenty-one (21) calendar days prior to said Regular Meeting of the Planning Board.

The submission must include one (1) complete packet of all required Application forms specified at the Pre-Submission Conference along with the Site Plan drawing(s). Ten (10) additional copies will be requested/required once your Application is deemed complete by the ZEO/ZA, along with Application Fees and Escrow. In addition, an electronic version of the Application forms, Site Plan drawing(s) and any related supporting materials, such as SWPPP, must be submitted to the Planning Board Clerk.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_