



THE TOWN OF  
RHINEBECK · NEW YORK  
FOUNDED 1686

The Rhinebeck Town Clerk's office can provide a **certified raised-seal copy** of your or your child's birth certificate, either in person or by mail.

We require **four** things:

- A completed copy of the Birth Certificate Request **form**
- Your government-issued **photo ID** with your signature (driver's license or passport preferred) (a copy will do for mail-ins)
- A **check or money order for \$10** per copy ordered payable to "Town of Rhinebeck" (we accept cash for in-person requests)
- A stamped **return envelope** (not required for in-person requests)

Mail requests to the below address, which is also the same place for walk-ins; **please include your phone number** on mail-ins, so we can contact you if necessary:

Registrar of Vital Statistics  
Town of Rhinebeck  
80 East Market Street  
Rhinebeck, NY 12572

Thank you.

**The Fine Print**

A birth certificate can be issued to the following individuals or entities who present the required documentation or a copy thereof:

- the person whose birth certificate it is (photo ID required); or
- the person whose name appears on the birth certificate as a parent (photo ID required); or
- any person by order of a court of competent jurisdiction (relevant court order required); or
- the lawful representative of any person described above (attorney letterhead, or power of attorney or similar authorization required); or
- a municipal, state or federal agency for official purposes (the request should be accompanied by a letter on agency letterhead; the \$10 fee is waived for social services agencies)