

**Town of Rhinebeck
Freedom of Information Act Request Form**

Date: _____

Records Access Officer
Town of Rhinebeck
80 East Market Street
Rhinebeck, NY 12572

Re: Freedom of Information Law Request

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I hereby request records or portions thereof pertaining to (or containing the following) at a fee of twenty-five cents per page (use an attachment if more space is required):

[Please describe the records sought as accurately and specifically as possible]

The Freedom of Information Law requires that an agency respond to a request within five business days of receipt of a request.

Signature _____

Name _____

Address _____

City, State, ZIP _____

Phone _____